

Outstanding Checks

Resources:

- [Section 06-03.00 Void and Lost Checks](#)
- [Section 06-11.00 Unclaimed Property](#)
- Sample Notification Letter [A](#) & [B](#)

Policy:

1. Trust checks are stale dated after 180 days. Note: This doesn't prevent them from being cashed.
2. Outstanding checks should be voided by the trust check writer once they are one year old. It is only necessary to verify the check didn't clear on the most recent outstanding check list (last bank statement) before voiding in the computer unless the check will soon be reissued. Verification is performed through Zion's Bank Treasury Gateway/Anytime Gateway software to confirm it is still outstanding.
3. A refund check (cash bail, overpayment, etc.) that has been outstanding for one year, can only be applied to outstanding fines upon judicial approval and once the individual has been notified.
4. As per 67-41-201 UCA, "property is presumed abandoned if the property is unclaimed by the apparent owner...one year after the property becomes distributable." Distributable is one year from when the check was issued. Notice must be given of the intent to forward monies to Unclaimed Property no more than 180 days nor less than 60 days prior to the November 1st deadline. See also Section 06-11.00 Unclaimed Property.